

Stoke Gabriel Neighbourhood Plan Steering Group

Draft minutes of the meeting held in the School Room, Stoke Gabriel on Wed 12th December 2016

In attendance

Peter Fenwick (Chair), Paul Bedford, Michael Webster, David Watts, Cathy Mittler, Nick Chisholm-Batten.

1. Apologies

John Robinson and Richard Harris

2. Minutes of 19th October 2016 - confirmed as accurate and approved

2. Matters arising

AP1 (from Sept'16) – monthly monitoring reports to Locality and query re possibility of receiving funding through an overlap of grants - PF reported the matter has been reviewed by JR review and no more information is required.

Agenda item 4 - Project Plan Update – carried over, **PF to update and provide a simpler version**

AP2 – the Assessment criteria received from SHDC had been returned to them with the Group's suggested adjustments.

AP3 (from Oct'16) – **PF**, carried over.

AP4 (from Oct'16) – **PF & JR**, carried over.

4. Survey Feedback

Agreed format to be adopted to be that employed by MW, ALL to complete and submitted to PF before the next meeting on 12th January.

AP1 All

DW suggested that the assessment could well provide the basis for an approx. 10-word description of the NP's aim.

Based on the above assessment an update to be dispatched to all those who returned questionnaires– households, businesses etc - via an insert with the Parish Newsletter, MW explained that the distributors of the Newsletter would ensure that even households that do not receive the Newsletter would nevertheless be included in the distribution.

AP2

5. Assessment feedback to SHDC

As 2. AP2 above.

It was noted that although SHDC/JLP Planners appear to give little regard to concerns raised regarding sewerage capacity the Group would continue to lobby for this critical consideration matter to be given the right weighting and to monitor the JLP emerging strategy.

AP2

6. Joint Local Plan status

PF reported that Phil Baker anticipates allocated housing numbers will be available after Christmas/early in 2017.

DW suggested that the Group creates a spreadsheet logging all sites/housing numbers after the assumed JLP start date – 1st April 2014.

AP3

7. Update on Neighbourhood Planning Changes

Reviewed by NC-B and DW and considered to have little or no impact.

8. Next Steps

Survey Feedback - **ALL** to complete and submitted to PF before the next meeting on 12th January.

Agree content of the update to be dispatched to all respondents.

AP4 ALL

9. Project Plan Update & Funding

As last meeting - income £7,701 expenditure £6,793.64 surplus £907.36

10. Any other business

Updates and news to be made available on social media platforms. CM offered to approach Olga Ager on behalf of the Group for her assistance.

AP5 CM

11. Next meeting - Thursday 12th January 2017 6.30pm Village Hall